

Dorset Gardens Hotel Christmas Package 2010



*Modern, Versatile, Affordable...
the making of spectacular
Christmas Functions!*



Dorset Gardens Functions and Conference Centre

AFTER DARK

When the serious business is over for the year...the PARTY can begin

Located at the base of the Dandenong Ranges, Dorset Gardens is a multipurpose venue with stunning, cutting-edge designs. Dorset Gardens has it all! A Restaurant, Motel, Gaming Area, Sports Bar, Night Club and two elegantly renovated function rooms.

Dorset Gardens is now available for Corporate Christmas and private functions; we provide companies with a very affordable way of entertaining clients and staff alike and we have many different Christmas packages for the corporate market. Christmas Packages are created to your needs and are tailored so that they fit into your budget, with the items that you require.

We can also provide you with the most exclusive and private bookings so that you can have all the function rooms to yourselves and your company. You can brand the rooms to your liking; we can play your company promotional videos on big screen or simply have your logo displayed in a number of prime positions throughout the venue.

We are very flexible to your needs, as we understand the importance of holding a fantastic party for your staff and clients alike. We provide everything you need for entertaining your clients from great dinners to drinks and to DJs and assist you with any design and theming to create an event to remember by individualizing your colours, your menu, table layout and music. We take pride in meeting the most difficult needs, with the most original solutions.

Where else can you have so much social interaction under one roof? With the venue set up and the staff trained to cope with massive corporate parties, team building events, sales promotions, tv/film location, film premier parties, fashion shows, after events shows, team bonding right to Henz & Bucks nights to the simplest of Birthday Parties. We have a professional events team available on hand to guide you through the organisation of the event to the actual running of it on site.

Open for dinner, Dorset Gardens is the ideal place to spend your Christmas Function.... commencing with a fine meal, enjoying one of our many exciting cocktails, wines and beers; and finally grooving to the latest tunes provided by some our resident Djs and entertainment.

To ensure your Christmas Party is unforgettable contact our Events Team so they can assist you in tailoring your reception, appointment times can be made to view the rooms on 03 9725 6211.

We look forward to making your special day a very memorable occasion in the magnificent surroundings of Dorset Gardens Hotel.





Dorset Gardens Functions and Conference Centre

TYPES OF EVENTS

Our flexible approach means we can advise on all elements from entertainment to styling and menu choices for any of the following events and more:

- Christmas Parties
- Product Launches
- Daytime conferences & workshops
- After show parties and wrap parties
- Early evening Drinks receptions
- Showcases/ Exhibitions
- Corporate Dinners
- Fashion Shows
- Premiere Parties & Celebrity bashes
- Media launches
- Staff incentive events
- Social club events
- End of financial year parties
- After work drinks

FUNCTION AREAS AND CAPACITY

Room	Cocktail	Sit Down Dinner
The Lantern	50-120	30-80
The Elm	50-250	50-150
The Samara	50-250	50-150
Elm/Samara	250-500	150-350

Please note: a surcharge is applicable for functions with fewer than 50 guests.





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The Lantern is located adjacent to the Dorset Gardens Bistro and is a semi private room.

Capacity: 120 cocktail 80 sit-down dinner
Room Hire: \$150.00

The Lantern Room also gives you the flexibility of ordering from our Bistro Menu, please ask your Functions Manager for menu options.

The Elm offers a contemporary relaxed feel with its own private bar ideal for luncheon/Presentations Nights and Seminars.

Capacity: 250 cocktail 150 sit-down dinner
Room Hire: Day \$330.00 Night \$660.00

The Samara with its own private courtyard and Gazebo is truly amazing; guests can enjoy intimate or large functions in style. With its own private bar, dance floor and modern amenities this room is sure to make any event special. Catering for both cocktail and sit-down functions.

Capacity: 250 cocktail 150 sit-down dinner
Room Hire: Day \$330.00 Night \$660

ENTERTAINMENT

Dorset Gardens Hotel has access to a large number of bands, DJ's and performers etc. which are a glamorous addition to any event. Please do not hesitate to discuss your requirements with our Function Co-ordinator. If you prefer to arrange your own entertainment, Management must be advised of all details prior to the function.

DECORATION & THEMING

Our in house style team can assist you with any Christmas theming requirements that you may have. From floral arrangements, to specific themes, or full production design, we can make your event one to remember.

All Christmas bookings will have their dinner tables & private rooms decorated **COMPLEMENTARY** for Christmas

SECURITY

We pride ourselves as one of Melbourne's safest venue. All our security guards are trained in both security and customer service are fully licensed and first aid certified to ensure that they can cope with any security situation.

Security guards will be required for some functions; the number of guards will depend on the number of guest that are being invited. We are more than happy to provide this service for you at a cost of \$150.00per guard for five (5) Hours.





CHRISTMAS CATERING PACKAGE

Dorset Gardens Christmas function menu incorporates all the best local seasonal produce, presented in the most innovative style, designed to impress the most discerning guests. If your event requires something unique, our Chef will create a tailored menu, presentation & service style to suit your specific taste, theme or budget, resulting in visual & taste sensation on every occasion.

Menu based on minimum of 50 adults

Two Course Alternating Christmas Package @ \$31.90 per person

Please select: 2 entrée's & 2 mains or 2 mains & 2 desserts

Three Course Alternating Christmas Package @ \$36.90 per person

2 entrees & 2 mains & 2 desserts

Entrée

Brushchetta

Tomato, olives, basil, shaved parmesan and balsamic

Chicken roulade

Creamy cauliflower and tarragon cream

Main

Roast turkey breast

Cream leek, potato, green beans and red wine, cranberry sauce

Roast high country pork loin

Roasted vegetables, baked apples and spiced cherry & plum jus

Desserts

Christmas pudding

Brandy custard, fruits and home style vanilla ice cream

Chocolate Cherry pudding

White chocolate sauce, berry compote and cream

This package incorporates:

- Setting of the room to your specifications
- Coloured serviettes of your choice
- Bar and Floor staff
- Pack down and Cleaning of room





CHRISTMAS BEVERAGE OPTIONS

We offer a number of flexible options to your beverage requirements during your Christmas function. All our wines are sourced from local vineries, bringing you all the best Melbourne has to offer.

Option 1 – Bar Tab

Your choice of drinks to a minimum value of \$500.00

Option 2 – Beverage Packages

House Package

Cost \$35.00 per person for up to five (5) hours this price includes the following:

Carlton Draught & Cascade Light

Rothbury Estate Chardonnay

Rothbury Estate Cab/Merlot

Rothbury Sparkling Curvee

Soft drink & Orange Juice

Gold Package

Cost \$45.00 per person for up to five (5) hours this price includes the following:

Wolf Blass Bilyara Sparking

Wolf Blass Bilyara Chardonnay

Wolf Blass Bilyara Shiraz

James Boags Premium Light

James Boags Premium Larger or Crown Larger

Port Additional \$3.00 per person

OPTION 3 – Purchase Individual Drinks

Guests also have the option of purchasing drinks individually during your function at their own cost.





ACCOMMODATION

CONFERENCE ACCOMMODATION

The Dorset Gardens Hotel offers 3.5 star Motel style Accommodation, featuring Double, Twin and Family style rooms as well as a modern, spacious, 5 bedroom apartment.

Positioned in a quiet location adjacent to the Function & Conference centre, guests can enjoy the close convenience, with full facilities including on site parking, reverse cycle Air Conditioning, remote TV, mini refrigerator, Iron & board, Tea & Coffee making facilities and an ensuite bathroom.

All of the rooms are strictly non-smoking.

All function clients and their guests will also enjoy the Accommodation at a discounted rate.

	Sunday- Thursday	Friday/Saturday
Double Room- up to 2 guests	\$88.00 per night	\$110.00 per night
Twin Room- up to 2 guests	\$88.00 per night	\$110.00 per night
Family Room- up to 4 guests	\$160.00 per night	\$160.00 per night
Apartment- up to 4 guests	\$250.00 per night	\$300.00 per night

Please note the Family rooms have a maximum capacity of 6 guests and the Apartment a maximum of 9 guests. Additional guests will be charged at \$22.00 per adult.

Function clients and/or their guests are more than welcome to view the rooms with prior arrangement.

To make a Reservation please fill in your details on the over booking form or contact Reception on 9725-6211 or by email: { [HYPERLINK "mailto:bwdorset@bigpond.net.au"](mailto:bwdorset@bigpond.net.au) }.





Accommodation Booking Form

Date of Function & Function Type: _____

Guest Surname: _____ **Guest First Name:** _____

Address: _____

Contact Phone: _____ **Email:** _____

Total Number of guests: _____

Room Type required: (please circle)

Double Room: Double bed with ensuite, maximum of 2 guests.

Twin Room: Double bed & single bed with ensuite, maximum of 3 guests.

Family Room: King bed & 3/4 singles, separate lounge and spa facilities.
Maximum of 6 guests.

Apartment: 4 Queen Beds & single bed, lounge area, kitchenette, separate dining area.
Maximum of 9 guests.

Please Note: This is an intention of booking form only, the Accommodation will be fully confirmed by Reception either in writing or by phone and will detail the date of the stay, number of guests, room type and the cost of the stay. All guests are required to present Photo Identification upon check in and will also be asked for Credit Card details or a cash bond as security for the room.

For any further information or to make a Reservation over the phone, please contact Reception on 9725-6211 or via email on { [HYPERLINK "mailto:bwdorset@bigpond.net.au"](mailto:bwdorset@bigpond.net.au) }

